

Adopted by Central Electoral Commission Decision No 2674 of 25 September 2014,
Amended and supplemented by CEC Decision
No 2948 of 17 November 2014,
No 3376 of 12 May 2015,
No 321 of 30 September 2016,
No 1733 of 3 July 2018

REGULATION **on Compiling, Administering, Spreading, and Updating** **Voters List**

Chapter I. General Provisions

1. This regulation is developed in accordance with the provisions of the Electoral Code and stipulates the procedure for the compilation, administration, transmission, spreading, and modification of Voters List, including their depositing for safe-keeping and updating after the end of the electoral period.

2. Voters List compiled on the basis of the State Register of Voters made on the basis of the State Register of Population, represent lists of all citizens who have the right to vote and have domicile or residence on the territory of a polling station.

3. The electoral code provides for three types of Voters List, the template of which is approved by the Central Electoral Commission as follows:

a) basic, including those for polling stations from aboard, according to the templates provided in Annexes No 1, No 2, No 2¹, No 3, and No 3¹;

b) additional, including for the polling stations from abroad and those for the voters from localities on the left bank of the Dniester Riever (Transnistria), according to the templates provided in Annexes No 4, No 4¹, No 5, No 5¹ and No 5²;

c) for voting at the place of staying, according to the templates provided in Annexes No 6 and No 6¹.

Paragraph 3 amended by CEC Decision No 2948 of 17 November 2014; supplemented by CEC Decision No 3376 of 12 May 2015; CEC Decision No 321 of 30 September 2016; CEC Decision No 1733 of 3 July 2018

4. In the voters list shall be indicate the type of elections and their date, the polling station number, the name of the locality, the last name, the first name, and the signature of the member (s) of the electoral bureau in charge of issuing ballot papers, as appropriate, appointed to travel with the mobile ballot box. The voters list shall also contain the following sections:

a) the reference number;

b) the last name and the first name of the voter;

c) the year of birth (for voters who turn 18 years old before or on the day of the election, the day and month of birth shall be indicated);

d) their domicile or residence, as the case may be, and its term of validity;

e) the state identity number (IDNP);

f) the series and number of the identity document;

g) the signature of the member of the electoral bureau issuing the ballot paper;

h) Note;

i) the affidavit on abstaining from multiple voting and the voter's signature (only Voters List for polling stations from aboard shall contain this section);

j) the signature of the voter who has received the ballot paper.

Paragraph 4 amended by CEC Decision No 2948 of 17 November 2014, amended by CEC Decision No 321 of 30 September 2016

5. In the bottom right corner of each page of the Voters List, the summary shall be presented, indicating the total number of ballot papers issued during the voting day.

6. Voters List shall be compiled according to polling stations, based on the information from the State Registry of Voters. The list of a polling station shall be compiled alphabetically – by the last names and the first names of voters, or by the name of the street, the number of the block in the increasing order, last names and the first names of voters. Alignment of voters to the polling stations shall be carried out by registrars within local public authorities, authorized in this respect, according to the procedure set forth by the Regulation on the State Registry of Voters, approved by CEC Decision No 2974 of 19 November 2014.

Paragraph 6 in new wording by CEC Decision No 321 of 30 September 2016

7. The electoral bureau of the polling station shall hand out the ballot paper to the voter, according to the voters list, only after the operator checks the data from the voter's identity document in SIAS "Elections" and registers the fact of their participation in the voting.

Paragraph 7 amended by CEC Decision No 321 of 30 September 2016

8. The electoral bureau of polling stations shall transmit to the Central Electoral Commission, via second-level District Electoral Councils, information about the number of ballot papers to be printed for the relevant polling station in accordance with the number of voters included in the voters list.

Heads of the institutions specified in paragraph 36 letter d) and e) hereof shall estimate the number of persons to participate in the voting and request from the electoral bureau a sufficient number of ballot papers, at least 15 days prior to the voting day.

For electoral bureaus of polling stations located abroad, the number of ballot papers shall be determined based on the estimated number of voters, based on information provided by the Ministry of Foreign Affairs and European Integration and the information acquired by the Central Electoral Commission, but no more than 5000 ballot papers per each polling station. When calculating the number of ballot papers, their number in Romanian and Russian shall also be specified.

Paragraph 8 supplemented by CEC Decision No 321 of 30 September 2016, amended by CEC Decision No 1733 of 3 July 2018

Chapter II. Basic Voters List

Section 1. Compiling and Transmitting Basic Voters List to Local Public Administration Authorities

9. The basic voters list shall include all citizens with voting rights having domicile or residence on the territory of a polling station. A voter may only be included on a single voters list and at a single polling station.

10. A voter who has both domiciles and residence, shall be registered, during the period of validity of the residence, in the basic voters list of the polling station in whose territorial jurisdiction they have a residence.

11. Paragraph 11 excluded by CEC Decision No 321 of 30 September 2016.

12. The militaries residing outside military units, as well as their family members, shall be registered in the Voters List according to their domicile.

13. The persons that were hospitalized or admitted in other curative care institutions, located in the same sector as their domicile shall be included in the basic Voters List and vote according to voting rules at the place of staying, based on applications submitted personally or through the heads of the institutions concerned. In the case of general local elections, persons admitted to hospitals and other curative institutions located in the same administrative territorial unit as their domicile/residence shall be included in the additional Voters List by the heads of the institutions concerned. If a voter is admitted to hospital on the day of voting, the application may be made in writing, including through the the head of the institution concerned or on the basis of the list

compiled by them, until 3.00 p.m., provided that the medical certificate is presented.

Paragraph 13 amended by CEC Decision No 3376 of 12 May 2015, amended by CEC Decision No 1733 of 3 July 2018

14. The Central Electoral Commission shall transmit to the local public administration authorities on the basis of a delivery-receipt document (in accordance with the template provided in Annex No 7) at least 22 days prior to the day of the election, the Voters List in three official copies, sealed and having other security marks on each page. Two copies of the lists shall be immediately submitted to the electoral commission of the polling station, and one copy shall be kept at the mayor's office.

Paragraph 14 amended by CEC Decision No 321 of 30 September 2016

15. The Voters List shall be compiled in A3 format, and be sealed with the special remark on each page, according to Annex No 8 hereto.

16. The basic electoral lists shall be made available on the official website of the Central Electoral Commission 20 days prior to the day of the election under the caption of the application "Check Yourself in the SRV", as well as in the locations of the polling stations, complying with the personal data protection provisions. In the premises of the polling stations the access to the data contained in the Voters List shall be made by signing a confidentiality declaration, according to the template provided in Annex No 9.

Paragraph 16 added in new wording by CEC Decision No 321 of 30 September 2016

Section 2. Compiling and Submitting Basic Voters List to Polling Stations from Abroad

17. For polling stations established outside the territory of the Republic of Moldova, voting lists shall be compiled on the basis of the information provided by the heads of the diplomatic missions and consular offices operating on the territory of the respective states, no later than 25 days prior to the day of the election. The Voters List shall include members of diplomatic missions or consular offices, as well as their family members.

Paragraph 17 added in new wording by CEC Decision No 321 of 30 September 2016, amended by CEC Decision No 1733 of 3 July 2018

18. At the beginning of the electoral period, diplomatic missions and consular offices shall make publicly available and update the data from Voters List. 25 days prior to the day of the election, the procedure for updating voter lists shall cease. The updated data shall be immediately submitted to the Central Electoral Commission for the purpose of compiling Voters List for polling stations established outside the country.

19. The final Voters List shall be submitted by the Central Electoral Commission to diplomatic missions or consular offices, on the basis of a delivery-receipt document at least 22 days prior to the day of the election, in three official copies, sealed and having other security marks on each page. Two copies of the lists shall be immediately submitted to the electoral commission of the polling station, and one copy shall be kept at the diplomatic mission or consular office.

Paragraph 19 amended by CEC Decision No 321 of 30 September 2016

Section 3. Amendments Made to the Voters List by the Precinct Electoral Bureaus

20. Voters shall be given the opportunity to get acquainted with the Voters List and verify the correctness of their preparation.

21. If a voter observes errors in the list, they may submit a written request (in accordance with the template in Annex No 10) to the electoral commission of the polling station accompanied by supporting documents to be attached to the voters list.

22. The deletion from the list shall be made, in accordance with paragraph 25 hereof, by crossing the data regarding the voter who requested their deletion from the list, indicating the date and the name of the member of the polling station electoral bureau who made the deletion in the "Note" section.

23. Inclusion of the voter in the basic voters list shall be made by entering the voter at the end of the list, assigning them the next reference number. The inclusion in the basic list shall be

possible based on the decision of the electoral authority on the admission of the application/complaint submitted pursuant to Article 45(2) of the Electoral Code.

Paragraph 23 added in new wording by CEC Decision No 321 of 30 September 2016

24. The voter's personal data shall be amended by crossing the incorrect wording and entering the correct data in the same box.

25. Amendments to Voters List may be addressed by voters to the Central Electoral Commission or the polling station of the electoral bureau no later than the day prior to the day of the election. The electoral bureau shall immediately send to the Central Electoral Commission, but no later than the day prior to the day of the election, through the local public administration authorities, the information about the requested amendments, accompanied by supporting documents (the voter's request, the copy of the identity document, the act confirming the requested amendment), in order for these amendments to be entered in the State Registry of Voters.

26. Voters shall have the right to submit complaints about the non-examination or refusal to satisfy their request for correction, inclusion, or deletion from the basic voters list, as well as against other errors committed when entering data about themselves or other voters no later than on the day prior to the day of the election.

27. The complaints shall be examined by the electoral authorities concerned within 24 hours, and immediately on the day prior to the day of the election, their decisions (the template is provided in Annex No 11) may be appealed against by the stakeholders according to the procedure set forth in Articles 71-74 of the Electoral Code.

Section 4. Procedure for Submitting the Declaration of the New Place of Residence

28. Citizens with voting rights who, after their last participation in the election, have changed their place of residence, shall have the right, no later than 30 days prior to the next presidential or republican election, to declare their new place of residence to the local public administration authority in order to be included in the voters list of the polling station in charge of the place of residence.

Paragraph 28 amended and supplemented by CEC Decision No 321 of 30 September 2016, amended by CEC Decision No 1733 of 3 July 2018

29. A copy of the voter's identity document shall be attached to the declaration of the new place of location (in accordance with the template provided in Annex No 12). In this case, the voter shall be issued a receipt confirming the fact of submitting the declaration.

30. On the basis of the submitted declaration, the local public administration authority shall introduce the respective amendments in the State Registry of Voters, including the voter on the basic voters list with the remark "On the basis of the location declaration" in the "Note" heading.

31. The local public administration authority which registered the voter's declaration of the new place of location shall send it without delay, together with the copy of the identity document, to the local public administration authority where it has registered their domicile or residence through the Central Electoral Commission in order to have it temporarily removed from the basic voters list.

(paragraphs 31-34 from the previous Section No 5)

Section 5. Procedure of Issuing Voting Right Certificates to Voters by the Precinct Electoral Bureau

32. If the voter changes their domicile or, as the case may be, their residence in the period between the date of compiling the Voters List and the date of the elections, the electoral bureau of the polling station corresponding to the previous residence shall issue a voting right certificate (according to the template provided in Annex No 14) upon the voter's request and on the basis of their identity document.

32¹. At the parliamentary elections, two types of voting right certificates shall be issued, for the single member and the national districts, respectively.

33. In the case of local elections and local referendums, only members of the Precinct Electoral Bureau and SAIS "Elections" operators may vote with voting right certificates at the polling station where they operate, but it should be located on the territory of the same electoral district on the territory of which they have their valid registered domicile/residence. These voters shall vote on the basis of the additional voters list, in which they shall be included by the Secretary of the Precinct Electoral Bureau.

34. The voter shall confirm the receipt of the voting certificate by signing in the basic voters list on the right from their name, under the heading "Note". The same heading shall indicate the date of issue, the number of the voting right certificate, and the name of the member of the precinct electoral bureau which issued it.

34¹. In the case of holding the second round of elections, the voting right certificates issued for the first round shall not be used.

34². The provisions of this section shall not apply to polling stations set up abroad and those organized for voters in the localities on the left bank of the Dniester River (Transnistria).

Section 5 added in new wording by CEC Decision No 1733 of 3 July 2018

Chapter III. Additional Voters List

35. The voters' registration in the additional voters list shall be made by the secretary of the precinct electoral bureau and signed by them, except in the cases set forth in paragraph 36 letters d)-f¹), h), and i) hereof. In the case of the precinct electoral bureau of the polling station established abroad and that of the precinct electoral bureau organized for the voters in the localities on the left bank of the Dniester River (Transnistria), the voter registration in the additional voters list shall be made by all members of the precinct electoral bureau.

Paragraph 35 supplemented by CEC Decision No 321 of 30 September 2016, amended and supplemented by CEC Decision No 1733 of 3 July 2018

36. The additional voters list shall include:

a) voters who have not been included in the basic voters list of the polling station and present the document proving the registration at their domicile or residence within the perimeter of the polling station concerned;

b) voters with voting right certificates under Section 5 of Chapter II. Voting right certificates shall be attached to the additional voters list;

c) voters who have not been included in the basic voters list for the reason that they have no registration at their domicile or residence shall be able to vote, in case of presidential elections and a republican referendum, at the polling stations corresponding to the place of registration at their most recent domicile or residence. The column "Domicile/Residence and Term of Validity" in the blank of the additional voters list shall include the address of the most recent domicile or residence;

d) persons detained on the basis of an arrest warrant until the Court sentence is issued, persons sentenced to imprisonment (deprivation of liberty) whose sentence is not final, persons who serve a contravention sanction in the form of arrest, persons sentenced to imprisonment (deprivation of liberty) by a final Court decision, staying in penitentiary institutions. In case of local elections, detained persons shall participate in voting only if they have their domicile or residence in the administrative territorial unit of the penitentiary institution concerned;

e) voters with the voting right who stay in sanatoriums and health resorts, in hospitals and other curative institutions situated in a different locality than the place where they have their registered domicile or residence, but located on the territory of the Republic of Moldova, on the day of voting;

f) citizens of the Republic of Moldova with the voting right staying abroad who are not on the basic voters list, have not exercised their right to be pre-registered, and are present at the polling station concerned on the day of the election;

f¹) citizens with the voting right from the left bank of the Dniester River (Transnistria) who are registered at their domicile or residence in the localities temporarily beyond the sovereign control of the constitutional authorities of the Republic of Moldova, confirmed by the respective note in the identity document. In this case, the voters may exercise their right to vote in any of the separate polling stations which are under the constitutional control of the authorities of the Republic of Moldova and assigned to single member districts established in this respect;

g) in case of parliamentary elections, students and pupils with the voting right registered at educational institutions in a locality where they have no domicile or residence registration. They shall present their identity card with the accompanying booklet, their pupil/student card from the educational institution in the respective locality, and fill out an affidavit for abstaining from multiple voting (the template provided in Annex No 13), being informed of criminal liability in case of violating this obligation. These voters shall be included in the additional voters list to which the affidavit shall be attached, and the "Note" heading in that list shall indicate the educational establishment in which they are registered;

h) in case of general local elections, persons admitted to hospitals and other curative in-patient institutions located in the same administrative territorial unit as their domicile/residence shall be included in the additional voters list by the heads of the respective institutions;

i) militaries from military units, as well as members of their families residing on the territory of military units, on the basis of the data provided by the commanders of the respective military units.

Paragraph 36 supplemented by CEC Decision No 3376 of 12 May 2015, amended and supplemented by CEC Decision No 321 of 30 September 2016, by CEC Decision No 1733 of 3 July 2018

37. Inclusion in the additional voters list for the persons listed in paragraph 36 letters d), e), h), and i) shall take place 2 weeks prior to the day of voting and until 18.00 o'clock of the day preceding the voting. The personal data for this category of voters shall be entered in the form of the additional voters list by the head of the corresponding institution, signed and authenticated with the seal of the institution, and transmitted to the precinct electoral bureau on the day prior to the voting or on the day of voting under the provisions of paragraph 13 hereof, to the precinct electoral bureau in the respective perimeter.

Paragraph 37 amended and supplemented by CEC Decision No 1733 of 3 July 2018

38. In the cases referred to in paragraph 36 letters d), e), and h), on the day of voting, the members of the precinct electoral bureau shall visit the respective institutions, with the mobile ballot box and the form of the additional voters list, except for the cases of setting up polling stations in sanatoriums and health resorts, hospitals, and other stationary curative institutions, where voters shall be included in additional voter lists but vote according to general rules.

Paragraph 38 amended and supplemented by CEC Decision No 1733 of 3 July 2018

Chapter IV. Voters List for Voting at the Place of staying

39. The voters list for voting at the place of staying shall be compiled by the Precinct Electoral Bureau on the basis of requests made by voters, and shall be signed by the Chairperson of the bureau.

40. Only the voters included in the basic list but unable to visit the place of the polling station for health or other well-grounded reasons shall vote on the basis of the voters list for voting at the place of staying.

Paragraph 40 supplemented by CEC Decision No 321 of 30 September 2016

41. Inclusion in the voters list for voting at the place of staying shall take place on the basis of the application in writing submitted by the applicant 2 weeks prior to the day of voting and until

18.00 o'clock on the day preceding the day of voting.

42. On the day of voting, applications may be submitted in writing until 15.00 if a health certificate is presented.

43. According to Article 60 of the Electoral Code, the following persons shall vote at the place of staying:

a) voters who, for health or other well-grounded reasons (patients undergoing treatment in hospitals, elderly persons), cannot go to the polling station;

b) persons mentioned in paragraphs 13, 36 letters. d), e), and h).

Paragraph 43 amended by CEC Decision No 1733 of 3 July 2018

44. The voters list for voting at the place of staying for voters who, for health or other well-grounded reasons, cannot visit the polling station shall be attached to the basic voter list, with the note "Voted at the place of staying" next to the respective person's name.

Chapter V. Transmitting for Safe-Keeping and Updating Voters List after the Electoral Period

45. After the end of the electoral period, the District Electoral Council shall hand over to the Court the basic Voters List, additional Voters List, and those for voting at the place of staying. Voters List shall be transmitted by means of issuing a delivery-receipt document. If on the basis of the proceedings on summarizing the results of the election while electing the mayor of the town (municipality), village (community), drawn up by I level and II level councils, the necessity of holding the second round is established, Voters List shall not be sent to the Court but kept at I level and II level councils to be used during the second round.

Paragraph 45 supplemented by CEC Decision No 3376 of 12 May 2015

46. The court shall transmit Voters List, within 10 days from the confirmation of the legality of the elections, to registrars to amend and update the data in the State Registry of Voters.

Paragraph 46 amended and supplemented by CEC Decision No 321 of 30 September 2016

*Chapter VI. Final Provisions (paragraph 47) – abrogated by CEC Decision No 1733 of
3 July 2018*